



**Summary of the decisions taken at the meeting
of the Executive held on Monday 30 November 2015**

1. Date of publication of this summary: 1 December 2015
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 4 December 2015
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 7 Carbon Management Plan</p> <p>Report of Head of Environmental Services</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the avoided energy costs and the reduction in carbon emissions in the period April 2009 – March 2015.</p> <p>1.2 To support the proposed Carbon Management Plan for the period April 2015 – March 2020.</p>	<p>Resolved</p> <p>(1) That the avoided energy costs and the reduction in carbon emissions in the period April 2009 – March 2015 be noted.</p> <p>(2) That the proposed Carbon Management Plan for the period April 2015 – March 2020 be supported.</p>	<p>The Carbon Management Plan for 2009-15 has helped deliver energy savings which have been financially beneficial to the organisation. Carbon emissions have reduced even though the reductions have been less than initially hoped for. Many projects implemented have brought about significant benefits, for instance PV panels generating £89k income per year.</p> <p>A new Carbon Management Plan for 2015–2020 will help outline further reductions in the future. There are a number of unknowns, especially regarding Government policy. For instance, recent changes in Solar feed in tariff mean that the economics of installing</p>	<p>Option 1: Approve the recommendations as set out.</p> <p>Option 2: Reject the recommendations</p> <p>Option 3: Ask officers to develop alternative options</p>	<p>None</p>

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		<p>any future PV panels do not currently look attractive. However, by taking opportunities when they arise such as replacing outdated technology with the latest in technology, reductions can be achieved.</p>		
<p>Agenda Item 8 Performance Management Framework 2015/16 Quarter 2 Report</p> <p>Report of Head of Transformation</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 note the achievements referred to in paragraph 3.1 (Table 1)</p>	<p>Resolved</p> <p>(1) That the following achievements be noted: CBP1 2.4: Complete Bicester Town Centre regeneration including the Council's Commercial Building; CBP2 2.1 (Pledge): Improve local residents' satisfaction with street & environmental cleanliness continuing</p>	<p>In this report we show that the Council has again commenced the new performance year well, building on the high performance of 2014/15 and continuing the positive impact upon the 4 strategic priorities for our District that we set out to achieve. There are a small number of areas which the Council needs to keep under review to ensure targets are met and actions delivered. These and the rest of the business plan will be closely</p>	<p>Option 1: To note the report</p> <p>Option 2: To request additional information on items and/or add to the work Programme for review and/or refer to Overview and Scrutiny</p>	<p>None</p>

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<p>1.2 identify any performance related matters for review or consideration in future reports identified in paragraph 3.1 (Table 2)</p> <p>1.3 note any oral feedback on performance issues from Overview & Scrutiny Committee at its meeting on 24 November 2015 provided directly to The Leader.</p>	<p>our successful programme of neighbourhood litter blitzes; CBP3 1.1 - 1.2a: Deliver 150 units of affordable housing (Pledge) and 100 self-build housing projects as part of the HCA funded Build! programme whilst exploring new diverse funding regimes for the longer term sustainability of affordable housing across the district and the potential development of an off-site construction facility for the long term production of off-site units for affordable housing; CBP3 2.2a, b and c: Processing of Housing Benefit (HB)</p>	<p>monitored over the next quarter and reported through the performance management framework.</p>		

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	<p>Claims; CBP3 2.5 (Pledge): Continue to support skills development, apprenticeships and job clubs; CBP3 2.5a Contribute to the creation and/or safeguarding of 200 jobs; CBP3 2.6 Extend Jobs Match service to support local companies to fill vacancies; CBP3 7.3 Processing of Major Applications within 13 weeks; and, CBP3 7.4 Processing of Minor Applications within 8 weeks.</p> <p>(2) That the following performance related matters be identified for review or consideration in future</p>			

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	<p>reports: CBP1 4.3 Establish new management arrangements for Stratfield Brake Sports Group; CBP2 1.6 : Maintain the current high levels of customer satisfaction with our waste and recycling services; CBP2 2.1b : Number of fly tips recorded; CBP3 3.1a Number of households in temporary accommodation; CBP3 7.6 Percentage of planning appeals allowed against refusal decision; CBP4 6.1 Percentage of Council Tax collected; and, CBP4 6.2 Percentage of NNDR collected.</p>			

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	(3) That it be noted that the Overview & Scrutiny Committee considered the Quarter 2 2015/16 Performance Management Report at its meeting of 24 November 2015 and referred no items to Executive.			
<p>Agenda Item 9 Quarter 2 2015-16 - Revenue and Capital Budget Monitoring Report</p> <p>Report of Director of Resources</p> <p>Recommendations</p> <p>The Executive is recommended:</p>	<p>Resolved</p> <p>(1) That the projected revenue and capital position at September 2015 be noted.</p>	<p>In line with good practice budget monitoring is undertaken on a monthly basis within the Council. The revenue and capital position is reported monthly to the Joint Management Team and formally to the Budget Planning Committee on a quarterly basis.</p> <p>The revenue and capital expenditure in Q2 has been</p>	<p>Option 1: This report illustrates the Council's performance against the 2015-16 Financial Targets for Revenue and Capital. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.</p>	<p>None</p>

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<p>1.1 To note the projected revenue and capital position at September 2015.</p>		<p>subject to a detailed review by Officers and reported monthly to management as part of the corporate dashboard.</p>		
<p>Agenda Item 10 South West Bicester Sports Village</p> <p>Report of Director of Community and Environment</p> <p>Recommendations</p> <p>The Executive is recommended:</p> <p>1.1 To note the progress and activities of the project.</p> <p>1.2 To support the actions taken to secure the</p>	<p>Resolved</p> <p>(1) That the progress and activities of the project be noted.</p> <p>(2) That the actions taken to secure the earliest external funding contribution and delivery of the 3G artificial turf pitch be supported.</p> <p>(3) That a further report be received on 1 February 2016 on the capital cost of the</p>	<p>The project is progressing in a way which addresses the many components of the project and the different procurement and other processes, many of which need to run concurrently but which influence each other.</p>	<p>The project has been approved and is progressing in accordance with these approvals. There are no other options being considered at this time other than proposals to remain within the approved funding envelope.</p>	<p>None</p>

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<p>earliest external funding contribution and delivery of the 3G artificial turf pitch.</p> <p>1.3 To receive a further report on 1 February 2016 on the capital cost of the project following receipt of construction tenders and the delivery of the project in 2016.</p>	<p>project following receipt of construction tenders and the delivery of the project in 2016.</p> <p>(4) That the revised approach to the procurement and letting of the management contract as requested by Bicester Town Council be supported.</p> <p>(5) That a Funding Agreement with Bicester Town Council on the terms outlined in the report addendum (exempt annex to the Minutes as set out in the Minute Book) be progressed.</p>			

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<p>Agenda Item 13 Safeguarding</p> <p>Exempt Report of Director of Community and Environment</p>	<p>Resolved</p> <p>(1) That the conclusions, recommendations and the proposed range of actions arising from the internal review be supported.</p> <p>(2) That the Overview and Scrutiny Committee be requested to consider an annual report on safeguarding activities to be timed to include the annual self-assessment submission requirement for Section 11 of the Children's Act 2004.</p>	<p>The issue of safeguarding across Council services is an important matter which all councils should be considering. It is a subject which is of recent increased statutory significance and has many facets. Therefore it needs a structured approach to be effectively managed.</p> <p>Some good progress has been made over the past year or so but it is recognised that there is more to do, hence the joint internal review with South Northamptonshire Council. This review has proven very beneficial in strengthening the Council's position and to ensure good practice is applied.</p>	<p>Option 1: To accept in part only or to reject the review report recommendations</p>	<p>None</p>

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<p>Agenda Item 14 New Woodgreen Leisure Centre Management Contract and Facility Improvements</p> <p>Exempt Report of Director of Community and Environment</p>	<p>Resolved</p> <p>(1) That the outcome of the final tender evaluation process and conclusions be noted.</p> <p>(2) As set out in the exempt decisions.</p> <p>(3) That the appointment of Tenderer 1 as the Council's preferred bidder for the delivery of facility improvements at Woodgreen Leisure Centre and for the provision of leisure management services over a period of up to 18 years be agreed.</p>	<p>The Council has received bids from two operators for the contract to refurbish and manage Woodgreen Leisure Centre. Both bids offer annual revenue savings to the Council when compared to the existing cost of the facility made up of the Parkwood management fee and Council retained costs.</p> <p>The evaluation scores have identified that Tender 1 is the strongest according to the evaluation criteria.</p>	<p>Option 1: To reject either or both final tender submissions. This is rejected as a competitive platform is desirable and both core bids are compliant.</p>	<p>None</p>

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	(4) As set out in the exempt decisions.			